

## Assurances of Compliance, Certifications, Disclosures and Documents

1. Applicant Agency agrees that it will abide by the standard assurances and certifications included and relating to non-conflict of interest assurance;
2. To comply with 45 Code of Federal Regulations (CFR) 75 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards and 45 CFR 1321 Grants to States and Community Programs on Aging;
3. within 30 days of completion, its audit completed to satisfy the Single Audit Act set forth in 45 CFR 75, Subpart F;
4. Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973, as Amended (check the appropriate box and provide required information).

The recipient employs fewer than fifteen (15) persons;

The recipient employs fifteen (15) or more persons and, pursuant to section 84.7(a) of the regulation [45 CFR 84.7(a)], has designated the following person(s) to coordinate its efforts to comply with the HHS regulations:

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Name and Address of Designee(s) if different from Authorized Official listed below

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(IRS) Employer Identification Number

5. To submit annually, if Applicant Agency is not a governmental entity and is a tax-exempt organization, the most recent Form 990 filed with the Internal Revenue Service (IRS) to the NWRDC/DSAAA within 30 days of request;
6. To comply with Minnesota Statute, section 176.181, subdivision 2, pertaining to workers' compensation insurance coverage. The Applicant Agency's employees and agents will not be considered employees of the NWRDC/DSAAA. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees or agents and any claims made by any third party as a consequence of any act or omission on the part of these employees or agents are in no way the NWRDC/DSAAA's obligation or responsibility;

7. To comply with Minnesota Statutes, section 201.162 by providing voter registration services for its employees and for the public served by the NWRDC/DSAAA;
8. To identify the NWRDC/DSAAA and Northwest Minnesota Foundation as the sponsoring agency for any publicity given to the program, publications, or services provided and any other awards made by the NWRDC/DSAAA to the Applicant Agency, including, but not limited to, notices, informational pamphlets, press releases, research, reports, signs and similar public notices, and web sites prepared for the Applicant Agency or its employees individually or jointly with others or any subcontractors;
9. Upon request, to submit the Applicant Agency's written procurement procedures for professional/technical contracts and direct service contracts and grants;
10. To use NWRDC/DSAAA or NWMF forms, or to use forms in compliance with NWRDC/DSAAA or NWMF instructions, to document, report, and explain financial and programmatic details required based on the Applicant Agency's business
11. To comply with State of Minnesota standards on accessibility which are found at <https://mn.gov/mnit/government/policies/accessibility/>. This assurance includes both written documents and web sites created and maintained by the Applicant Agency;
12. The person signing below acknowledges and agrees that: (1) the person signing this document is the authorized representative of the Applicant Agency; (2) the signature of the authorized official constitutes an acknowledgment that the Applicant Agency has received and reviewed each of the assurances and certifications included in number one above; (3) the authorized official's signature on this form constitutes a signature on each of the assurances and certifications included in number one (1) above; and (4) the authorized official certifies that all information on this form and the area plan amendment application is complete and correct to the best of the authorized official's knowledge.

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Name and Title of Authorized Official

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Date

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Signature of Authorized Official